

ASTLEY CLARKE

RETURNS FORM

Your Contact Information

[Please write in BLOCK CAPITALS]

Name:

Address:

Contact Telephone Number:

Email Address:

Order Number:

Please complete the returns table below providing a reason code and let us know if you would like an exchange or a refund.

Product Code	Refund or Exchange	Reason Code	Please exchange for

Reason Codes:

- A. Doesn't Suit Me B. Too Small C. Too Big D. Not as Pictured
E. Incorrect Item Received F. Poor Quality/Value G. Faulty H. Ordered Multiples

What's Next?

Place the piece(s) you are returning into some sturdy packaging and include a copy of this completed returns form.

Follow this link to create your FREE Royal Mail postage label and attach it to the outside of your parcel.

<https://www.royalmail.com/track-my-return/create/1082>

Take the parcel to your nearest post office and obtain a receipt as proof of postage.

Please do get in touch if you have any questions, comments or concerns:

T: 0207 706 0060 E: personalshopper@astleyclarke.com

Astley Clarke Ltd.

Returns Department

1-2 Junction Mews

London, W2 1PN